

# 7ISC Full Paper Submission Process Guidelines

1. Open <https://jurnal.unai.edu/>
  - a. Login – Click Proceeding 7th International Scholars Conference

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ONLINE JOURNALS

Universitas Advent Indonesia

Search

Journals

Language

Bahasa Indonesia

English

**Abstract Proceedings International Scholars Conference**

The Proceeding of International Scholars Conference publish abstracts and full texts of the original research papers, review articles and case studies focused on allied health, arts, humanities & social sciences, business & governance, education, engineering & technology, natural sciences, theology as well as related topics. All of the papers are peer-reviewed by at least two referees.

View Journal Current Issue

- b. Make sure you are in the right page (<https://jurnal.unai.edu/index.php/isc>) then click login

jurnal.unai.edu/index.php/isc

7ISC

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Acceptance Letter Announcement

2019-07-22

Dear authors, reviewers and readers. Due of acceptance letter will be postponed to August 30, 2019. Thank you. Regards, 7isc Committee. [READ MORE](#)

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Author Guidelines

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Abstracting and Indexing

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- c. Fill the username and password

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Author Guidelines

Peer Review Process

Abstracting and Indexing

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2. Click on the submission that you has submitted
  - a. Make sure you are in the Abstract Proce Dashboard Page.

The screenshot shows the '7ISC Submissions' dashboard. At the top, there is a navigation bar with 'Abstract Proceedings International Scholars Conferen...', 'Tasks 0', 'English', 'View Site', and a user profile icon. Below this is a sidebar with the '7ISC' logo and 'Submissions' text. The main content area has tabs for 'My Queue' and 'Archives'. Under 'My Assigned', there is a search bar and a 'New Submission' button. A submission is listed with the year '2027', a redacted title, and a 'Review' button. Below the submission, it shows '1/1' and '1'. At the bottom right of the submission list, it says '1 of 1 submissions'.

- b. In the Review Discussions
      - Click Add Discussion

The screenshot shows the '7ISC Review Discussions' page for a submission. The top navigation bar includes 'Abstract Proceedings International Scholars Conferen...', 'Tasks 0', 'English', 'View Site', and a user profile icon. The sidebar has the '7ISC' logo and 'Submissions' text. The main content area has tabs for 'Submission Library' and 'View Metadata'. Below this is a title bar with the submission title 'The Disparities in Childhood Obesity in Low Socioeconomic Status and Racial/Ethnic Populations: An analytical literature review' and a redacted author name. There are tabs for 'Submission', 'Review', 'Copyediting', and 'Production'. Under 'Review', there is a 'Round 1' tab. Below this is a 'Round 1 Status' box with the text 'All reviews are in and a decision is needed.' Below that is a 'Review Discussions' section with an 'Add discussion' button. The table below has columns for 'Name', 'From', 'Last Reply', 'Replies', and 'Closed', and it shows 'No Items'.

**Add discussion** ✕

**Participants**

<input checked="" type="checkbox"/>	Ms Kimberley M. M. Hutapea, MSN, Author
<input checked="" type="checkbox"/>	Mr Andi Pujo Rahadi, Journal editor
<input checked="" type="checkbox"/>	Samuel M Simanjuntak, Journal editor
<input type="checkbox"/>	Idauli Simbolon, Section editor
<input type="checkbox"/>	Evelyn Tambunan, Section editor

**Subject \***  
Full Paper File

**Message \***

Write your Message Here.

**Attached Files** [Search](#) [Upload File](#)

No Files

\* Denotes required field

OK Cancel

- c. Fill all the data needed
- **Participants “Checkmark Author and all available Journal Editor”**
  - **Subject: “Full Paper File”**
  - **Message: write your message**
- d. Attached Files of the Full Paper
- The filename of your full paper should be in this format: “Full Paper\_ Strand \_institute\_papertitle.docx”.
  - The file must be in document format (.docx) and has follow the full paper template [\[HERE\]](#) ant the Author Guidelines [\[HERE\]](#)

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No Files

\* Denotes required field

OK Cancel

- Click the Upload File

The screenshot shows a dialog box titled "Upload a Discussion File" with a close button (X) in the top right corner. Below the title bar is a progress indicator with three steps: "1. Upload File" (highlighted), "2. Review Details", and "3. Confirm". The main content area is labeled "Article Component \*" and contains a dropdown menu. The dropdown is open, showing a list of options: "Select article component", "Article Text" (highlighted in blue), "Research Instrument", "Research Materials", "Research Results", "Transcripts", "Data Analysis", "Data Set", "Source Texts", and "Other".

- In the 1. Upload File
- Select Article Component as "Articel Text"

The screenshot shows the same "Upload a Discussion File" dialog box. The "Article Component" dropdown menu is now closed, and "Article Text" is displayed in the dropdown box. Below the dropdown is a dashed-line box containing the text "Drag and drop a file here to begin upload" and an "Upload File" button. At the bottom of the dialog, there are two buttons: "Continue" and "Cancel".

- Click Upload File

### Upload a Discussion File ✕

1. Upload File   2. Review Details   3. Confirm

**Article Component \***

Article Text ▾

✓ kimhutapea, Full Paper, Engineering & Technology\_UNAI\_Experimental and numerical analysis of the fracture envelope of composite adhesi.docx

[Change File](#)



[Continue](#)   [Cancel](#)

- Click **Continue**

### Upload a Discussion File ✕

1. Upload File   2. Review Details   3. Confirm

**kimhutapea, Full Paper, Engineering & Technology\_UNAI\_Experimental and numerical analysis of the fracture envelope of composite adhesi.docx** [Edit](#)

 docx    13KB

[Continue](#)   [Cancel](#)

- In the 2. Review Details
- Click **Continue** if you are sure with the file.

✕
Upload a Discussion File

1. Upload File
2. Review Details
3. Confirm

## File Added

Add Another File

Complete
Cancel

- In the 3. Confirm
- Click **Complete** to finish the upload file.

✕
Add discussion

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<input type="checkbox"/>	Idauli Simbolon, Section editor
<input type="checkbox"/>	Evelyn Tambunan, Section editor

**Subject \***

**Message \***

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\* Denotes required field

OK

Cancel

- Click **OK** to finish the Full Paper Submission.